

## Advertisement for Pre-Qualification of Contractors

The Village of Cottage Grove will accept proposals for the pre-qualification of contractors for the following project in Cottage Grove, Wisconsin:

### Project

#### **Cottage Grove Municipal Building**

### Owner

Matt Giese  
Village Administrator  
221 East Cottage Grove Rd.  
Cottage Grove, WI 53527

### Architect

SDS Architects, Inc.  
7 South Dewey Street  
Eau Claire, WI 54701

### Project Description

**Cottage Grove Municipal Building** - The project consists of architectural, mechanical, electrical, and plumbing upgrades to approximately 35,000 square feet of an existing facility. The estimated construction cost is \$750,000.

### Proposed Schedule

Contract Award: November 4, 2014  
Start Construction: November 17, 2014  
Project Completion (owner occupancy): Phase 1 - December 31, 2014, Phase 2 - TBD

### Proposal Requirements

Pre-qualification of contractors will be used for the general contractors, and the following trades:

- < Plumbing
- < Heating, Ventilation, and Air Conditioning
- < Electrical

To obtain a submittal packet, please contact Connie Johnson, SDS Architects, (715) 832-1605 or email [cjohnson@sdsarch.com](mailto:cjohnson@sdsarch.com).

To be considered, interested contractors must submit a **full and complete**, notarized packet marked “**Pre-Qualification of Construction Bidders**” on the envelope to Matt Giese, Village Administrator, 221 East Cottage Grove Rd., Cottage Grove, WI by 2:00 p.m. Tuesday, September 30, 2014. Late proposals will be returned unopened.

The Village of Cottage Grove reserves the right to reject any and all proposals, and to waive any minor irregularities.

Contractors determined to be qualified to bid the project will be notified after the proposals are reviewed, and will be listed in the Project Manual as approved contractors.

Single, prime bids based on a stipulated sum will be accepted from pre-qualified general contractors only. Pre-qualified general contractors will be required to utilize subcontractor bids for Plumbing, HVAC and Electrical work from the list of Approved Subcontractors in these disciplines. Specific project requirements will be included in the Invitation to Bid and Construction Documents which are expected to be issued to qualified contractors beginning October 8, 2014. The bid date is expected to be October 30, 2014.

Questions regarding this project, or the pre-qualification process, may be directed to Dale Poynter, SDS Architects, (715) 832-1605.